

Request for Temporary Grant/Time-Limited Contract Deletion Instructions

This form is to provide the Office of State Budget (OSB) and the Office of Human Resources (OHR) detailed information for deletion of Temporary Grants or Time-Limited Contracts.

You may find the form on OSB's website at <http://www.budget.sc.gov/OSB-grant-services.phtm>.
Additional information is at <http://www.ohr.sc.gov/OHR/employer/OHR-tempgrant.phtm>.

1. Agency Information Agency budget code number and name.
2. Action Check appropriate box.

Delete Temporary Grant Grant with a specific ending date. Grant should be deleted once grant period ends.

Delete Time-Limited Contract Contracts or services provided by one State agency to another State agency, local government, or other public or private entity where specified time period has expired.
3. Grant/Contract Number The identification number of grant/contract to be deleted. GS-5 letter indicates number for Other funded projects; FPR indicates number for Federal projects; GCR-6 indicates number for research and student aid grants.

Funding Period Beginning and ending dates of funding cycle for grant or contract.

Funding Source Percentage of funding from each funding source.

Federal Percentage of funding from Federal sources.
Other Percentage of funding from any other source.
4. Signature Authorized representative signs and dates. Provide telephone number of person who can provide further information.